

# PRESS RELEASE

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FOR IMMEDIATE RELEASE

## SOLUTIONS FOR THE DATA PROTECTION CRISIS AHEAD

KPMG recently announced that that it considered that we had started a “Six Month countdown to data protection crisis”. The potential problems highlighted relate to the ending of the Transitional Relief exemption period within the Data Protection Act (DPA) which ends later this year, making additional files subject to the full force of the Act.

So why is this important? It seems that in many companies, it may be a case that they have let these files slip off the radar and so are not aware that they are going to be in breach of the Act.

To make sure that your company will not be affected, Preview is ideally placed to verify that your records comply and ensure that any required action is carried out. Our popular Scan-on-Demand offering or comprehensive Document Scanning service both ensure that all of your paper records are scanned, stored securely and rapidly accessible, thereby eliminating the issue the report warns about.

A systematic approach is also recommended and Preview encourages organisations to take a close look at their own individual situations to establish what type of paper records exist, how and where they have been stored and to check if they contain personally identifiable data. Preview Services is able to guide you through this process or work with you to carry out the requirements.

If you are already in the process of ensuring that all of your records are scanned or have already done so then of course you should already be covered. If not, then this might be the ideal time to look at this and the company policy on document scanning / management in general and so ensure that everything is in place and up to date.

### About Preview Services

Preview Services Limited ([www.previewservices.com](http://www.previewservices.com)) is a specialist provider of outsourced document management services to businesses and public organisations of all sizes. Clients include major sales and leasing companies, airlines, engineering firms and government agencies.

Based in Hanworth, Middlesex the Company operates one of the UK's leading document scanning bureaux and is developing innovative and cost saving solutions for document management.

This Press Release is available in electronic format on request.

### Contact

Kathy Bruce ([Kathy.bruce@previewservices.com](mailto:Kathy.bruce@previewservices.com))  
Preview Services Ltd. 1 Mount Road, Hanworth, Middlesex TW13 6AR, UK  
Tel: +44 (0)20 8755 5704 Fax: +44 (0)20 8755 5715

The logo for Preview Services, featuring the word "preview" in a lowercase, serif font. The letter "i" has a dot, and the letter "v" has a horizontal bar through its middle. The logo is positioned in the bottom right corner of the page, above a blue decorative wave graphic.